

West Midlands UTC

Home/UTC Education Contract Policy

(Note that this document takes the place of a Home/School Agreement)

Introductory Statement

This document is created by the Education Working Group and agreed by the Programme Steering Group.

The West Midlands UTC (the UTC) exists to provide the young people of the West Midlands with a unique combination of excellent academic achievement and unparalleled employability skills. To be successful in this aim we believe that it is vital to work closely with our students and their parents and carers. These documents should enhance the relationship by making clear the expectations each party has in achieving our shared goals.

Author	EWG	Version	1.0
Governor Approved Date	23/01/2015	Last Review Date	06/09/2017
Comments	This is a statutory policy detailing the agreements between the UTC, Parents & Carers, and Students.		
Monitoring, Evaluation and Review	The Governing Body will review this document at least every two years and assess its implementation and effectiveness in consultation with key stakeholders. The Principal retains responsibility for ensuring that the commitments made within this policy are upheld by the UTC. They will monitor and evaluate the impact of the policy and conduct regular consultation with parents, students and staff to ensure that the policy is fit for purpose and being applied consistently. The Principal (or a delegated member of staff) will review the policy and its impact annually and offer feedback to the Governing body.		

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UTC Education Contract

By agreeing to this contract the West Midlands UTC is committed to the following:

1. Treat students fairly, care for them and promote their happiness in the UTC.
2. Ensure that students are well taught and are able to achieve their best in all aspects of UTC life.
3. Developing within students a sense of responsibility towards, and respect for, themselves and others.
4. Developing within students a set of workplace skills that prepare them for a successful career.
5. Providing students with a range of employer led construction projects.
6. Providing an appropriate range of curriculum subjects and extra curriculum activities that support students' career aspirations.
7. Providing appropriate academic support, intervention and guidance to enable all students to fulfil their academic potential.
8. Providing suitable and independent careers advice and guidance to enable students to make appropriate choices about each stage in their learning.
9. Check and review student progress, conduct and attendance regularly.
10. Keep parents well informed about student conduct, well-being, academic progress and general UTC matters and information.
11. Notify parents in good time if a student is absent without permission.

Signed on behalf of the West Midlands UTC:

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Av Gll

Principal – West Midlands UTC

Parent/Carer Education Contract

I/we agree to and are committed to the following:

1. Ensure that(Insert name here) attends the UTC regularly (in accordance with statutory requirements), on time, dressed according to the UTC dress code and bringing all required equipment and materials.
2. Ensure that the UTC is notified on, or before where appropriate, the first day of any absence.
3. Notifying the UTC of any problems or issues that might affect my student's learning, conduct or wellbeing.
4. Notifying the UTC of any medical conditions which may require special consideration (particularly in an emergency) by completing the UTC's medical information form and ensuring this is updated should circumstances change.
5. Support learning at home by providing a suitable place to study.
6. Check and discuss my student's work regularly.
7. Attend relevant parents' evenings and discussions about student progress
8. Attend conduct and discipline meetings if required (with reasonable notice)
9. Support the UTC's values, policies, rules and expectations of professional conduct and respect.
10. Avoid taking holidays in term time.
11. Support the UTC's zero tolerance approach to violence, intoxicants (including cigarettes, illegal drugs, alcohol and legal highs) discrimination (including gender, racial, religious, disability and sexual orientation discrimination) and bullying (including cyber bullying).

Signed..... Signed.....

Print Name..... Print Name.....

Student Education Contract

I agree to:

1. Come to the UTC on time each day and be punctual to all of my commitments.
2. Follow the UTC dress code.
3. Bring all suitable equipment required for my studies each day and look after it properly.
4. Work hard in all of my studies to achieve my very best.
5. Work to uphold the values of the UTC.
6. Follow the UTC expectations for professional conduct and respect.
7. Follow the UTC code of conduct for use of the ICT network.
8. Help to maintain the UTC and keep it free from litter
9. Support the UTC's zero tolerance approach to violence, intoxicants (including cigarettes, illegal drugs, alcohol and legal highs) discrimination (including gender, racial, religious, disability and sexual orientation discrimination) and bullying (including cyber bullying).

Signed.....

Print Name.....